

**First Last**

111 Cherry St. • Edwardsville, IL 62025 • [firstlast@siue.edu](mailto:firstlast@siue.edu) • (618)555-5555

**Education**

Southern Illinois University Edwardsville (SIUE)  
Bachelor of Arts in Social Work

Edwardsville, IL  
Expected: May 2020

**Relevant Experience**

*Practicum Student*

August 2019 – April 2020

Hoyleton Youth and Family Services

Fairview Heights, IL

- Supervised child-parent visits and documented notes to accurately reflect the visitation
- Filed cases in alphabetical order to ensure organization of Hoyleton's records
- Observed case managers during home visits, school visits, and court hearings
- Transported foster children to and from counseling appointments and child-parent visits

*Volunteer*

August 2018 – August 2019

St. John's Community Care Adult Day Program

Collinsville, IL; Edwardsville, IL

- Assisted activity coordinator in running daily planned activities by directing guest speakers or musicians to correct spot, setting up the game table, and leading small break out sessions to ensure a seamless day of fun
- Spent time with each participant one-on-one engaging them in conversation while painting their nails and playing cards
- Attended meetings with Licensed Clinical Social Worker that updated her on center demands and furthered education on a variety of topics

**Work Experience**

*Barista*

August 2016 - Present

Starbucks

Edwardsville, IL

- Educate customers about the drink and food menu ensuring that every customer is satisfied with their decision
- Stay up to date and knowledgeable on how to make every drink by checking recipe cards and communicating with shift manager
- Maintain clean and organized space by wiping down counters, switching half-and-half craft containers, throwing away expired products abiding health code regulations

**Honors and Campus Involvement**

- SIUE Dean's List
- SIUE Student Social Work Association, Member
- SIUE Climbing Club

August 2015 – August 2019

August 2018 – Present

August 2016 – Present

**CAREER DEVELOPMENT CENTER**

0281 Student Success Center | 618.650.3708 | Fax: 618.650.3656  
[careerdevelopment@siue.edu](mailto:careerdevelopment@siue.edu) | [www.siue.edu/careerdevelopmentcenter](http://www.siue.edu/careerdevelopmentcenter)